

Form No.Ex-47



ASSAM HIGHER SECONDARY EDUCATION COUNCIL

**APPLICATION FORM FOR PROVISIONAL/ORIGINAL CERTIFICATES
(RULES OVERLEAF)**

To

The Secretary
Assam Higher Secondary Education Council
Bamunimaidam, Guwahati-21

Application dated Date of receipt Supdt.
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Through the Principal

College/HS School

Sir,

I have the honour to request you kindly to issue me a Provisional/Original Certificate. My particulars are given below..

1. Name of the candidate
(in Block letters)
2. AHSEC Registration Number of
3. Father's Name in full
4. Home Address : C/o
- Vill./Town
- P.O. ... PIN
- Dist.

Examination Passed	Name of the Board/Council/University	Year of Exam ⁿ	Exam ⁿ Roll & No.	Divn.	Name of the Institution
HSLC					
HSSLC					

STREAM : ARTS/SCIENCE/COMMERCE/VOCATIONAL (Please tick)

Fee paid Amount Rs.	Payment receipt No. and date	Bank Draft No. & date	Assam Co-operative Apex Bank Ltd. Challan No. & Date

DECLARATION BY THE APPLICANT

I declare that the above particulars are true to the best of my knowledge and belief. If any particular(s) is/are found to be false, I shall be liable to action as deem fit.

Full signature of the applicant

RECOMMENDATION OF THE PRINCIPAL

This is to certify that Sri/Smti Registration
 No. of student of
 College/HS School passed the H.S. Examination under Roll
 and was placed in Division. No.

Memo No..

Date

Place :
Official Seal

Signature of the Principal with seal
(Principal's Name in full (in Block letters))

OFFICE NOTE & ORDER

Certificate may be issued

Dealing Asstt.

Checked, Certificate may be issued

Supdt. (Certificate)

TO STRIKE OFF WHICHEVER IS NOT REQUIRED

RULES

1. The application complete in all respects and duly filled in all columns to be submitted along with prescribed fee. Otherwise it will be summarily rejected without further communication.
2. No action will be taken unless the prescribed fee is received.
3. In the Challan of the Assam Co-operative Apex Bank Ltd. the name of the candidate, his Examination, Year, Roll and No. etc. must be quoted.
4. In case of Private candidate, the application must be countersigned by the Principal of the recognized Institution from which he/she passed the Examination.
5. Fees (a) Original Certificate Rs.50/- (Rupees fifty) only
(b) Provisional Certificate Rs. 25/- (Rupees twenty five) only
6. The duplicate copy of the fee receipt is to be enclosed along with the application
7. The original certificate issued will be sent to the Principal of the Institution concerned and will not be personally handed over the applicant or any other person.
8. The provisional Certificate may be handed over to the candidate or to a person duly authorized by the candidate.

N.B Money Order/I.P.O. are not accepted. All prescribed fees should be sent by Bank Draft of any Nationalised Bank located at Guwahati in favour of the Secretary, Assam Higher Secondary Education Council, Bamunimaidam, Guwahati-21 or payment may also be made by the Council's Challan at Noonmati Branch, Bamunimaidam, Silpukhuri Branch, Guwahati Club of the Assam Co-operative Apex Bank Ltd., Guwahati available at the said Branches.

Enclosed :

- A) Attested copy of Marks sheet
- B) Attested copy of Registration Certificate