

## ASSAM UNIVERSITY

(A Central University) Examination Branch Silchar- 788011

Cachar, Assam

असम विश्वविद्यालय (एक केंद्रीय विश्वविद्यालय) परीक्षा विभाग सिलचर - ७८८०११ कछार, असम

## Modalities for conduct of TDC(Non CBCS)Odd Semester Examination 2020 to be held in 2021

- 1. TDC (Non CBCS) Odd Semester Examination 2020 will be conducted based on home assignments.
- 2. Those students who have already submitted their examination forms within the stipulated time notified by Controller of Examinations, Assam University and admitted for examination are eligible to submit home assignment and they have to arrange required materials on their own.
- 3. Soft copies of question papers will be provided by the Examination section as resolved by the 88<sup>th</sup> meeting of Academic Council of Assam University held on 20<sup>th</sup> July, 2021 Vide resolution No.AC:88-07-21:34. Assessment will be based on the assignment (in the form of questions) provided by the university only.
- 4. All soft copies of question papers in the form of assignment will be sent to all affiliated colleges before hand to distribute among their students from their end and the same may be uploaded in the examination portal of the University if permitted by the system
- 5. Colleges have to distribute assignment questions to their respective students on or before 10<sup>th</sup> August,2021
- 6. Colleges should notify an appropriate mechanism for submission of assignment (online/Offline/Blended (Online + Offline) in advance as decided by the respective colleges.
- 7. On top of first page of assignment, the following should be written:

TDC (Non CBCS) Odd semester Examination 2020 held in 2021

Course Code.: xxxx, Course Title:: xxxxxxxx

Roll: xxxxx No.: xxxxxxxxx Regn No: xxxxxxxx

- 8. The assignment should be hand written in **BLACK INK** legibly. Roll, Number and Course Code, page number are to be written on top of every pages of home assignment which should be of A-4 paper.
- 9. Answer should be restricted to maximum 500 words or 3 one-side written A4 size pages including figures and tables etc per question. A total of maximum 16 pages (15 + 1 for cover page) per paper would be allowed.
- 10. For soft copy submission of home assignment, if permitted by the colleges, the examinee shall make image/scan of assignment copies and convert all pages into PDF file in continuous manner (single file) using the available technology. The PDF file name shall consist of Course Name, Course Code, Roll and No. eg. ENG 502 083078 784932.
- 11. The students are to submit the home assignments to their respective colleges **latest by 20<sup>th</sup> August, 2021**, failing which s/he will be treated as **ABSENT**.
- 12. The concerned colleges will evaluate home assignments from the hard copies (may include print-out of scanned copies sent by students) and submit the mark in prescribed mark foil in a bulk within 31<sup>st</sup> August, 2021—via email examconfidential2021@gmail.com for early declaration of results for the larger interest of students. If submitted mark foils via email, College shall make image/scan of prescribed mark foils and convert all pages into PDF file in continuous manner (single file). The PDF file name shall consist of college name in short form, course name, course code eg. GC ENG 502.
- 13. No separate mark foil of a paper shall be entertained by the examination section.
- 14. The hard copies of the evaluated home assignment (may include print-out of scan copies sent by students) along with hard copy of the mark foils if submitted mark foils via email, should be submitted to examination section for record.
- 15. Since the evaluation is based on home assignment, there will be no re-evaluation.
- 16. All protocols/guidelines/directives/advisory issued by the Central Govt. (MHA/ MoH & FW/Ministry of Education/UGC) and State Government from time to time in view of COVID-19 are required to be followed and complied strictly to smoothly handle the submission of assignments by the students.

This is issues with the approval of the authority

(Dr. S Dutta Roy) Controller of Examinations

No. AUE/2021/TDC/Odd/06

Dated 29.07.2021

Copy to:

- 1. All Principals of Affiliated Colleges (TDC) for information and necessary action
- 2. PS to Vice-Chancellor, for kind information of the Vice-Chancellor.
- 3. Registrar/ Director CDC, AUS for information
- 4. file

