

# **RADHAMADHAB COLLEGE, SILCHAR**

**Sonai Road, Dist. Cachar, Assam. Pin - 788006**

Phone No. 03842-295960 , Email: [rmcollege71@gmail.com](mailto:rmcollege71@gmail.com), Website: [www.rmcollege.org](http://www.rmcollege.org)

**Affiliated to  
Assam University, Silchar**



## **INSTITUTIONAL BEST PRACTICES**

**NAAC TRACK ID: ASCOGN11260**





*Office of the Principal*

# **RADHAMADHAB COLLEGE, SILCHAR**

**Sonai Road, Dist. Cachar, Assam. Pin- 788006**

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*From: Dr. Debashish Roy, M.A., Ph.D*

*Principal/Secretary*

*Radhamadhab College, Silchar.*

## **DECLARATION**

This is to declare and certify that the documents/photographs/reports enclosed herewith have been thoroughly examined by me and found to be authentic and correct.



*Debashish Roy*

(Dr. Debashish Roy)  
Principal & Chairman, IQAC  
Radhamadhab College  
Silchar – 788006

**Principal  
Radhamadhab College  
SILCHAR - 788006**

## **7.2 BEST PRACTICE**

### **7.2.1 Describe two best practices successfully implemented by the Institution as per NAAC format provided in the Manual**

#### **Response:**

#### **BEST PRACTICE A**

##### **1. Title of the Practice: *JAGAT JANANI: AN ENDEAVOUR TO EMPOWER WOMEN***

##### **2. Objectives of the Practice:**

Translated into English the meaning of the Bengali word ‘Jagat Janani’ is ‘Mother of the world’. Though situated in an urban area, the college mainly caters to the higher educational aspirations of the disadvantaged sections of the society and more than 50% students of this college are female and they come from socially and economically marginalised section of the society. Keeping in mind these female students and with a view to equip them to become Jagatjanani’s so that they can become harbinger of social change, the Women Cell of the college has undertaken various programs and activities to uplift, inform and empower the women/female students about their rights, duties and opportunities. It has been the constant endeavour of the Cell to inspire and motivate the young girls and bring to focus the latent skills of the female students in various fields so as to prepare them for a better future. The objective of the Cell is to provide the female students a platform to showcase their skill and talent.

##### **3. The Context**

Hailing from culturally diverse and economically and socially disadvantaged class, many of the female students are first generation learners and it has been a daunting task to motivate and inspire them. Moreover, coming from a vernacular background, it has been observed that the girl students are unable to mix and cope up well with the heterogeneous composition of the college. Coy and shy, they always tend to distance themselves from the various activities in and out of the college campus. They lack knowledge regarding the opportunities available in different fields for women. It is in this context that the Women’s Cell was formed and the programs and initiatives undertaken by the Women’s Cell, sometimes in collaboration with the other Cells, have been designed and customized keeping in mind particularly the limitations of the female students of the college.

##### **3. The Practice**

In order to strategize women empowerment in different arenas, the Cell conducted the following activities in the last five years:



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- The Cell organized a three-day Meditation Programme on “Female Health and Hygiene” from 07/03/2019 to 09/03/2019 in collaboration with Art of Living, Silchar for creating awareness among the girl students of the college. (Participants : 32)
- An Awareness Program on “Drug Abuse” in collaboration with Students’ Health Care Centre on 18/03/2019. (Resource Person: Dr. Suman Ghosh, SMCH)
- An “Anemia Testing Program” on 09/09/2019 in collaboration with Rotary Club, Silchar, (Resource Person : Dr. S. Bhattacharjee, SMCH; Participants : 90)
- A Guest Lecture on the occasion of International Women’s Day on 08/03/2021 (Resource Person :Dr. Debadatta Chanda, H.o.D, Microbiology, SMCH). In the said program, female Covid-warriors, from SMCH and S.M. Dev Civil Hospital, Silchar, were felicitated.
- An event titled “Female Talent Hunt” (Domestic Cooking Skill) on 29/01/2022 in the college premise. (Participants : 28)
- Celebration of International Women’s Day on 08/03/2022 by organizing an Exhibition cum Photo Gallery, titled “Brushes and Lens” in collaboration with RMC ACTA Unit, which was formally inaugurated by Navanita Hazarika, ACS, District Election Officer & District Child Protection Officer, Cachar. (Participants : 25)
- An Orientation Program on 16/12/2022 for the female students of the college to make them aware of the Cell’s purpose and existence. In this event, a three-monthduration “Self-Defense Course on Taekwondo” was re-launched.(Participants : 22)
- A Community Service and Survey among the women residents in Bethukandi village, on 12/03/2023, in collaboration with the NGO, named PAAVAN. (Interaction with 30 marginalized female villagers were recorded).
- Celebration of International Women’s Day for the year 2023, featuring a dance-drama and a theme-based lecture. (Resource Person : Mrs. Aparajita Bhattacharjere)
- An Awareness Program on “Female Health and Hygiene” on 17/03/2023 in collaboration with Students Health Care Centre. (Resource Person : Dr. Mandira Paul).
- ‘A Women’s Special Yoga Session’ in collaboration with NIRAMAYA (A School of Yoga Education) on 20/03/2023. (Participants : 20)
- A field trip/exposure visit to Handloom (Weaving) Centre, Borkhola LAC, Cachar, on 25/03/2023. (Participants : 30)
- One-month Training Course on “Handloom Weaving” from 20<sup>th</sup> September 2023 to 19<sup>th</sup> October,2023, in collaboration with Handloom Department, Government of Assam. (Participants : 24)
- Installation of a Vending Machine for Sanitary Pads and an Incinerator in the Girls’ Common Room and a Demonstration Programme for its use on 11<sup>th</sup> October, 2023. (Participants : 25)
- An Exhibition cum Sale Event in association with the Entrepreneurship Development Cell on 16<sup>th</sup> October, 2023. (Motivational Speaker/Entrepreneur : Mrs. Merina Raha)



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- An awareness programme on “Nari Siksha, Suraksha and Sachenata” on 17<sup>th</sup> October, 2023. (Resource Person: Mrs. Banani Roy Choudhury).
- The Cell also works in liaison with the Internal Complaints Committee of the college to create awareness among the female students regarding issues of gender equality/inequality as well as sexual harassment at workplace.

## 5. Evidence of Success

The Women’s Cell has been constantly endeavouring to encourage, motivate and uplift the female students of the college as evident from the following activities:

- Good performance and enthusiasm shown by 28 female students in the Female Talent Hunt program in 2022.
- Active participation by 25 female students in the Brushes and Lens Exhibition cum Photo Gallery in 2022.
- 22 female students successfully completed the three-month “Self-Defense Course on Taekwondo” in 2023.
- Community survey by the female students, where the socio-economic conditions of 30 marginalized female villagers of Bethukandi were recorded and a report prepared on it in the year 2023.
- The participation of the students in the Women’s Special Yoga Session in 2023 encouraged many of the students to opt for Yoga, as a Value-Added Course, in FYUG Programme.
- The field trip organized for the female students to Handloom (Weaving) Centre, Borkhola LAC, Cachar, not only motivated the students but also it was on their demand that a One-month Training Course on “Handloom Weaving” was undertaken by the cell, wherein 24 female students successfully weaved Asomiya Gamosas.
- In the interactive session of the “Workshop on Gender Sensitization and Sexual Harassment” many students discussed the problems faced by them personally or by their friends and counter-parts. The Program provided them with a platform to open up their minds.

## 6. Problems Encountered and Resources Required

- Arrangement of funds for undertaking such programmes.
- With the introduction of FYUG Programme, it is very difficult to find suitable time slot for arranging these programmes.
- Motivating the female students hailing from socially disadvantaged and economically backward strata is difficult in the sense that their parents/guardians often do not encourage them to participate in such programmes.
- The college is in need of a state-of-the-art Yoga Centre.
- Renovation and up gradation of the Auditorium is also of dire necessity.



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- Need more government collaborations for organizing such programmes.

## **BEST PRACTICE B**

### **1. TITLE: *UTSAHA UTSAV: ENTHUSE TO EXCEL***

**2. OBJECTIVE OF THE PRACTICE:** The IQAC of Radhamadhab College, Silchar has initiated the practice of recognizing the achievements of the students particularly in academic areas. With this aim in view and with the active cooperation and support of the Governing Body and IQAC, the college organizes award ceremonies for the students who excel in the University Examinations. The objective of the program is to enthuse and encourage the students, coming from socio-economically disadvantaged section of the society, to perform better and scale new heights in academic fields. Moreover, the objective of the practice is to inspire and enthuse the students because the College believes that tokens of appreciation work as a catalyst in transforming the lives of the young students.

**3. The Context:** Established in the year 1971, Radhamadhab College, Silchar has been catering to the needs of students hailing from disadvantaged/unprivileged background and coming from rural and semi urban areas. It has been observed that many of the students taking admission to college are first generation learners and they find it difficult to cope up with the urban ecosystem of the College. Though they try hard, they find it challenging to pass out with flying colours. An intensive study as to why these students fail to perform better in examination reveals that they lack confidence and motivation. It is in this context that the authority of the College in general and IQAC in particular thought of devising a mechanism which will inspire, enthuse and motivate the students. One of the mechanisms devised was to provide incentive to the students in the form of awards and recognitions. Hence, such programmes have been initiated by the College.

**4. The Practice:** The practice comprises three components:

- a. Hrishikesh Shefalikona Smriti Award to the meritorious students
- b. Best Library User Award



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### **Hrishikesh Shefalikona Smriti Award**

Hrishikesh Shefalikona Smriti Award is conferred by the member of the donor family who are also the members of the Governing Body of the College, every year to the meritorious students of the College with a view to encouraging them to scale newer heights in their academic pursuits. In this regard an MoU was signed on 15<sup>th</sup> September, 2017 by and between Late Dr. Ashish Kumar Roy, son of Late Hrishikesh Saha and Late Shefalikona Saha as the first party and Radhamadhab College, Silchar, represented by its secretary, Governing Body/Principal as the second party. As per the MoU a permanent fund of Rs 2,00,000 (as fixed deposit) was generated and it was agreed upon that every year from and out of the interest accrued from the fixed deposit made for the purpose, awards will be conferred to the meritorious students of the College. It was also agreed upon that the award be named as *Hrishikesh Shefalikona Smriti Award* and the award shall contain a cash prize of Rs. 3000.00 only each with a memento containing inscription of the name of the award and the name of the student (awardee).

### **Best Library User Award**

Best Library User Award is awarded to the student(s) in recognition of his/her being an active member/user of the Library and having used the Library to its best. The award is conferred by the Principal of the College on behest of the Librarian and the IQAC. The practice of conferring such award started in the year 2018 as per the resolution adopted in the meeting of the Library Committee held on 06/08/2018 in the chamber of the Principal. Since then the award is conferred to the students who use the resources of the library to its best. The students are selected by the members of the Library Committee who take into account the footfall of the student in the Library and also the books and resources utilized by them.

### **5. Evidence of Success:**

The practice of conferring “Hrishikesh Shefalikona Smriti Award” and “Best Library User Award” has led to a competitive mindset among the students. It has been observed that the students await eagerly every year for such awards and also it has made a positive impact in the academic area. Students who achieve such awards take pride in the fact that the College has recognised their efforts which in turn motivate them to perform better in their examinations. It



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has also been observed that the footfall in the Library of the students has increased considerably after the initiation of “Best Library User Award”.

**List of students awarded the “Best Library User Award” is as follows:**

| Year    | Name              | Class                             |
|---------|-------------------|-----------------------------------|
| 2018-19 | Ujjal Karmakar    | 3 <sup>rd</sup> Semester Arts     |
| 2018-19 | Abhishek Acharjee | 3 <sup>rd</sup> Semester Commerce |
| 2019-20 | Deepmala Rishi    | 3 <sup>rd</sup> Semester Arts     |
| 2019-20 | Subha Dey         | 3 <sup>rd</sup> Semester Commerce |
| 2021-22 | Jennyfar Khyrhen  | 5 <sup>th</sup> Semester Arts     |
| 2021-22 | Sushanta Das      | 3 <sup>rd</sup> Semester Commerce |
| 2022-23 | Payal Rani Dey    | 5 <sup>th</sup> Semester Arts     |
| 2022-23 | Nayan Sutradhar   | H.S. 1 <sup>st</sup> Year         |

**List of students awarded the “Hrishikesh Shefalikona Smriti Award” is as follows:**

| Year    | Name              |
|---------|-------------------|
| 2018-19 | Abhik Ranjan Das  |
| 2018-19 | Shubrangshu Das   |
| 2018-19 | Sonali Chanda     |
| 2018-19 | Diksha Dutta      |
| 2018-19 | Mousumi Dey       |
| 2018-19 | Dipshika Paul     |
| 2019-20 | Debopriya Paul    |
| 2019-20 | Puspita Nath      |
| 2019-20 | Smita Das         |
| 2019-20 | Debjani Deb       |
| 2019-20 | Manbharisha Ramei |
| 2020-21 | Rishu Das         |
| 2020-21 | Alok Das          |
| 2021-22 | Sum Chand Das     |
| 2021-22 | Kalpita Deb       |
| 2021-22 | Sangita Gope      |

#### **6.Problems Encountered and Resources Required:**

1. Lack of resources and fund.
2. The expectation of the students regarding financial benefit in the form of cash is high which the College/Management finds difficult to fulfil.
3. The arrangement of such Award programme has to be done by the College which requires financial involvement.
4. The students expect that the award be conferred to them semester wise, but such arrangement becomes difficult for the College due to paucity of funds.



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## **BEST PRACTICE A**

**TITLE: JAGAT JANANI: AN ENDEAVOUR TO EMPOWER WOMEN**



**A field trip/exposure visit to Handloom (Weaving) Centre, Borkhola on 25/03/2023**



**An Awareness Programme on "Nari Siksha, Suraksha and Sachenata" on 17/10/2023**



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**A Community Service and Survey among the women residents in Bethukandi village on 12/03/2023**



**An Orientation Program for Female Students of the College on 16/12/2022**



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**Principal**  
**Radhamadhab College**  
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**A Women's Special Yoga Session on 20/03/2023**



**One Month Training Course on "Handloom Weaving" from 20/09/2023 to 19/10/2023**



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**Female Students practising Taekwondo**



**Theme based Lecture by Mrs. Aparajita Bhattacharjee  
on the occasion of International Women's Day on 08/03/2023**



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## International Women's Day Celebration 2023



## International Women's Day Celebration 2021



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**A three-day Meditation Programme on  
“Female Health and Hygiene” from 07/03/2019 to 09/03/2019**



**An Awareness Program on “Drug Abuse” on 18/03/2019**



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**An “Anemia Testing Program” on 09/09/2019**



**Vending Machine  
at Girls' Common  
Room**



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**An exhibition cum sale event on 16/10/2023**



**Female Talent Hunt Programme on 29/01/2022**



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**Exhibition cum Photo Gallery titled "Brushes and Lenses" on 08/03/2022**



**Plantation Programme on World Environment Day (05/06/2023)**



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**A Guest Lecture by Dr. Debadatta Chanda, H.o.D, Microbiology, SMCH  
on the occasion of International Women's Day on 08/03/2021**



**Workshop on 'Gender Sensitization and Sexual Harassment at Work Place' on 10/02/2024**



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## An Awareness Program on “Female Health and Hygiene” on 17/03/2023



## Feliciation Programme of Female COVID Warriors on 08/03/2021



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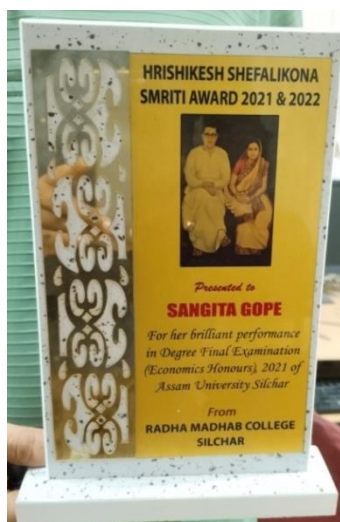
## **BEST PRACTICE B**

**TITLE: *UTSAHA UTSAV: ENTHUSE TO EXCEL***

**Some glimpses of Hrishikesh Shefalikona Smriti Award:**



**Sample Memento of Hrishikesh Shefalikona Smriti Award**



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Sample Certificate of Hrishikesh Shefalikona Smriti Award



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MoU of Hrishikesh Shefalikona Smriti Award



অসম অসম ASSAM

*(A.K. Roy)*  
for Donor's family  
-Prongy Ranjan Saha

Principal  
Radhamadhab College  
SILCHAR - 788006

20AA 640180

MEMORANDUM OF UNDERSTANDING

THIS MEMORANDUM OF UNDERSTANDING is made on this the <sup>15</sup>.....th day of Septembere, 2017.

BY AND BETWEEN

**Dr. Ashish Kumar Roy**, son of Late Hrishikesh Saha and Late Shefalikona Saha, resident of Lochan Bairagi Road, Silchar-788001, P.S. Silchar, District Cachar,.

hereinafter referred to as "the First Party" which expression shall mean and include the legal heirs of Late Hrishikesh Saha and Shefalikona Saha, representing the Donors Family;

AND

**Radha Madhab College**, Raghunath Road, Silchar-788006, P.S.

Contd. P-2



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Principal  
Radhamadhab College  
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(A.K. RAY)  
for Donor's family.

  
Shonoy Ranjan Saha  
Principal  
Radhamadhab College  
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Silchar, Dist. Cachar, Assam, (represented by its Secretary, Governing Body/Principal ) hereinafter referred to as the Second Party.

WHEREAS Radha Madhab College has been established in the year 1971 on the land gifted by the Donors Sri Sri Radha Madhab Jew Deity and Shefalikona Saha (now deceased) wife of Late Hrishikesh Saha by to separate Regd. Deeds containing all relevant terms and conditions.

AND

WHEREAS with gradual progress of the College during the passage of time, the Donor Members were pleased to felicitate the meritorious students of the College during 2016 and in that felicitation programme, a decision was taken to generate a permanent fund for arranging to grant some awards to the meritorious students of the college every year from and out of the interest acquired from the fixed deposit made for that purpose, pursuant to which the family members of the Donors accepted the proposal and expressed their willingness to donate a sum of Rs. 2,00,000/- (Rupees two lakhs) only to the College/Second Party for keeping the same in fixed deposit for enabling the college/Second Party to start "Hrishikesh Sefalikona Smriti Award" as mentioned hereinabove from the interest acquired thereon.

AND

WHEREAS in response to the above the First Party representing the Donors sent letter dated 31-08-2017 to the Second Party containing the relevant terms and conditions proposed for the purpose for approval thereof by the Second Party/College.

Contd. P-3



  
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*Angshu Kumar Ray*  
(A. K. Ray)  
for Donor's family.

*Pranoy Ranjan Deb*

Principal  
Radhamadhab College  
SILCHAR - 788006

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AND

WHEREAS The Second Party/College by its letter under memo No. RMC/Misc/23/2017-18/527 dated 05-09-2017 accepted the proposal of the First Party and also communicated the formation of the committee for the purpose.

Now this memorandum of understanding witnesses as follows :

- 1) The First Party has made payment of Rs. 2,00,000/- for the purposes aforesaid vide cheque No. 458266 dated 15-09-2017 for the same sum drawn on Silchar Branch of United Bank of Bank India (A/c No. 0037010373432, IFSC - UTBI0SLC309 and the Second Party/College hereby acknowledges the receipt of such sum from the First Party.
- 2) The amount as above shall be kept by the Second Party/College in a fixed deposit in the name of the college as approved by the Governing Body of the College. From the acquired annual interest of the fixed deposit, the award having title "Hrishikesh Sefalikona Smriti Award" be presented to two best meretorious students of the College every year.

The award shall contain a cash prize of Rs. 3,000.00 (Rupees three thousand) only each with a memento containing inscription of the name of the award and the name of the student (awardee).

- 3) The committee formed by the Second Party as communicated Vide aforementioned letter of the Second Party/College will oversee all the matters, in which two donor-members as mentioned in the said letter (at present, Er. Angshu Kumar Ray and Dr. Anup Kumar Roy) will be kept permanently to chalk out the guidelines for selecting the meritorious students as well as the modalities for the felicitation programme.

Contd. P-4



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- 4) The ceremony to be organized by the College/Second Party, through the aforesaid committee by inviting local authorities, leading citizen, media persons and well wishers of the College, guardians and students as well as the teaching and non-teaching staff. and such programme be held after due publicity to boost up the interest amongst the students.
- 5) In case, the amount handed over for the specific purpose have not been utilized, the Donor family shall have the right to get refund of the entire amount from the college with interest etc within one month notice.
- 6) This memorandum of understanding is prepared in two sets, one for each party.

IN WITNESS WHEREOF the parties hereto have signed this deed on the day, month and year first above written.

WITNESSES :

1. *Shyamu Kumar Roy*  
S/o Late Hrishikesh Saha  
Lockau Baikuni Road  
Silchar - 788001

*(A.K. RAY)*  
First Party for Donor's family.

2. *Duduvashan Gupto*  
S/O Late Hari Sadhan Gupto  
Asst. Professor  
Radhamadhab College,  
Silchar.

*Pranoy Ranjan Deb*  
Second Party Principal  
RMC.  
Principal  
Radhamadhab College  
SILCHAR 788006

Drafted by :

*Asamanya Biswas*

Composed by : Nirmala Printers, Silchar-1



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**Some glimpses of Library User Award:**



*Library Best User Award given to student for the year 2018-19*



*Library Best User Award given to student for the year 2019-20*



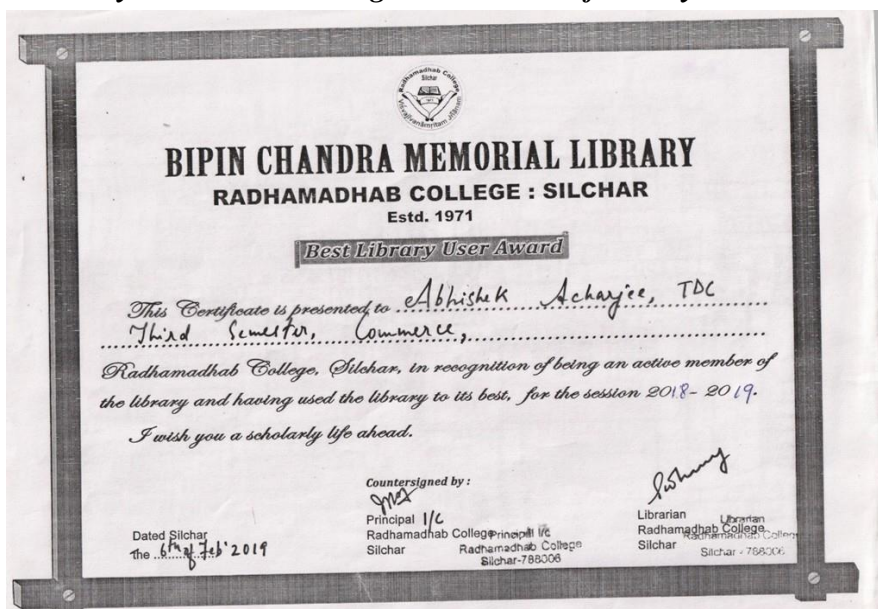
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*Library Best User Award given to student for the year 2021-22*



*Library Best User Award given to student for the year 2022-23*



*Sample Certificate of Library Best User Award*



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