



INTERNAL QUALITY ASSURANCE CELL

RADHAMADHAB COLLEGE, SILCHAR

ACTION TAKEN REPORT ON FEEDBACK: 2018-19

Sl. No.	Stakeholder	Recommendations	Action Taken by IQAC/Authority
1.	Employer	The employer had some suggestions for improvement in the following areas for the Teaching Staff: i. Technical knowledge and skill level of the teachers ii. Innovativeness/Creativity shown by the teachers iii. Using of technology and workplace equipments by the teachers	The IQAC took note of the Employer's recommendations and arranged technical training sessions for the faculty members, wherein the use of laptops/desktops for preparing power-point presentations and other official works was focused on.
		The employer had some suggestions for improvement in the following areas for the Non-Teaching Staff: i. General communication skill of the employees. ii. Developing practical solutions to workplace problems. iii. Innovativeness/Creativity	The IQAC took note of the Employer's recommendations and arranged an informal meeting with the Head Assistant of the office focusing on the measures that can be taken to ensure that improvements be done in the recommended areas.
2.	Students	From the analysis of students' feedback it was seen that they were fairly satisfied with the almost all the parameters of Part- I. However, in their opinion, there is scope for improvement in one of the parameters, viz., "Motivation skill of the teacher"	The Chairman and Coordinator of IQAC informed the faculty members regarding the suggestion from students through a faculty meeting.
		In Part-II of the feedback form, the students expressed their dissatisfaction with regard to the following parameters: i. The CBCS Syllabus ii. Percentage of syllabus taught online iii. NSS/NCC Activities	The IQAC took note of the suggestions from the students and initiated the following measures: i. Department-wise orientation for the students regarding

		iv. Scope for participation in extra-curricular activities	<p>CBCS Syllabus was arranged.</p> <p>ii. Teachers were oriented to use online platforms and IT facilities for giving study materials to students.</p> <p>iii. Discussion with the Conveners of NSS Unit and Sports Cell were initiated to ensure more student-participation in extra-curricular activities.</p>
3.	Teachers	<p>The teachers had some suggestions for improvement in the following areas:</p> <ol style="list-style-type: none"> Aims and objectives of the CBCS syllabi are not very well-defined and clear to teachers and students. Curriculum does not have good academic flexibility. The courses of studies do not carry sufficient number of optional papers. Curriculum does not have scope for enhancing employability. There is a need to review the CBCS syllabus. Strengthening ICT-based facilities for students. Lack of mechanism to assess and review the performances of teachers internally. 	<p>The IQAC took cognizance of the suggestions given by the teachers and decided that curriculum and syllabi related issues be put up in the next BUGS and Academic Council Meetings of Assam University, Silchar (AUS), as many of the faculty members of the college are also members of different BUGS committees and Academic Council of AUS.</p> <p>Regarding strengthening of ICT facilities for students, the IQAC took initiative to approach the authority for purchasing more computers for the computer centre.</p> <p>As teachers' performances are assessed and reviewed through CAS promotion, the IQAC did not take any additional initiative for the same. However, the IQAC requested all faculty members to periodically submit their academic and research details to IQAC for record.</p>



4.	Alumni	<p>The alumni had some suggestions for improvement in the following areas:</p> <ol style="list-style-type: none"> Canteen Facilities Cleanliness of the college 	<p>The IQAC took up these recommendations from the alumni with the authority and requested for up-gradation of college canteen as well as deployment of labor for cleaning the college campus on a regular basis.</p>
5.	Parents	<p>Feedback collected from parents reflected that they wished for improvement in the following areas:</p> <ol style="list-style-type: none"> Conduct of extra-curricular activities in the college Support from academic departments to their wards Students' involvement in NSS 	<p>The IQAC took cognizance of the recommendations given by parents and arranged an informal meeting with the Conveners of Sports Cell and NSS Unit for conducting more extra-curricular activities in the college. The IQAC also arranged an informal meeting with the Heads of various academic departments and requested them to ensure that the students receive all sorts of support (academic and psychological) from the faculty members.</p>

Counter-signed by-

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