



INTERNAL QUALITY ASSURANCE CELL

RADHAMADHAB COLLEGE, SILCHAR

ACTION TAKEN REPORT ON FEEDBACK: 2021-22

| Sl. No. | Stakeholder | Recommendations | Action Taken by IQAC/Authority |
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| 1. | Employer | The employer had one minor suggestion for the Teaching Staff regarding their openness to new ideas and learning new techniques. | The IQAC took note of the Employer's suggestion and motivated the teaching staff to participate in online Faculty Development Programs/Workshops in order to be able to create digital educational content for the students. The Coordinator, IQAC, made an appeal to the teaching staff to shift their focus towards the blended mode of teaching-learning keeping in mind the recent impact of Covid-19 pandemic. |
| | | The employer had some suggestions for improvement in the following areas for the Non-Teaching Staff: <ol style="list-style-type: none"> i. General communication skill of the employees. ii. Developing practical solutions to workplace problems. iii. Innovativeness/Creativity | The IQAC took note of the Employer's recommendations and arranged an informal meeting with the Head Assistant of the office focusing on the measures that can be taken to ensure that improvements be done in the recommended areas. |
| 2. | Students | From the analysis of students' feedback it was seen that they were fairly satisfied with the almost all the parameters of Part- I. However, in their opinion, there is scope for improvement in one of the parameters, viz., "Motivational skill of the teacher" | The Chairman and Coordinator of IQAC informed the faculty members regarding the suggestion from students through a faculty meeting, and requested the teachers to ensure some steps to motivate the students in every way possible. |
| | | In Part-II of the feedback form, the students expressed their dissatisfaction with regard to the following parameters: <ol style="list-style-type: none"> i. The CBCS Syllabus ii. Percentage of syllabus taught in the class iii. Percentage of syllabus taught online iv. Library facilities | The IQAC took note of the suggestions from the students and initiated the following measures: <ol style="list-style-type: none"> i. Department-wise orientation for the students regarding CBCS Syllabus was arranged. ii. Teachers were oriented to use online platforms and IT facilities for giving study materials to |

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| | | <ul style="list-style-type: none"> v. Availability of necessary books vi. Hostel requirement vii. Computer facilities viii. Health-care facilities ix. Opportunity for personal interaction with the teacher x. Co-curricular Activities xi. NSS/NCC facilities xii. Response from the Head of the Institution | <p>students.</p> <ul style="list-style-type: none"> iii. The Librarian was requested to ensure that the students are well-aware of all the library facilities and also to make provision for online availability of necessary books for the students. iv. The authority was informed that in the light of the recent impact of Covid-19 pandemic the students expressed their desire for non-requirement of hostel facilities in the college campus. v. The Coordinator, IQAC approached the Coordinator, RUSA, for supplying more computers (purchased under RUSA grant) for being used by the students. vi. The Coordinator, IQAC, informed the Convener of Students' Health Care Centre about the grievances of the students regarding the health-care facilities in the college, and requested her to take measures to mitigate their grievances. vii. All Heads of academic Departments were requested to initiate the Mentor-Mentee Program so that personal counseling sessions for the students can be arranged. viii. The Conveners of NSS Unit and Sports & Cultural Cell were informed about the grievances of students regarding co-curricular activities and asked to take measures to mitigate their grievances. ix. The Coordinator, IQAC, informed the Head of the Institution (who is also the Chairman, IQAC) regarding the grievances of students and he ensured that their grievances be redressed. |
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| | Teachers | The teachers had a minor suggestion regarding the non-availability of sufficient optional papers in the CBCS syllabi. | The IQAC took cognizance of the suggestions given by the teachers and once again made appeal to the teachers who are members of different BUGS committees and Academic Council of AUS to raise these issues in subsequent meetings. |
| 4. | Alumni | The alumni had some suggestions their participation and activities in the college. | The IQAC took up these recommendations from the alumni and the Secretary of Radhamadhab College Alumni Association to involve more alumnus of this college into the Association and contribute for the upliftment of the institution. |

Counter-signed by-

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